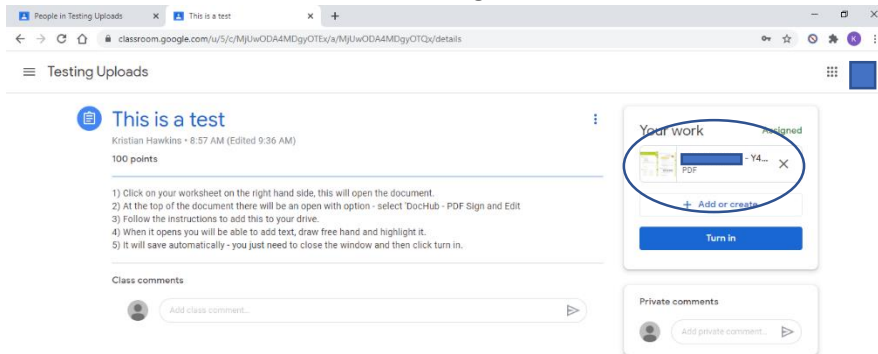
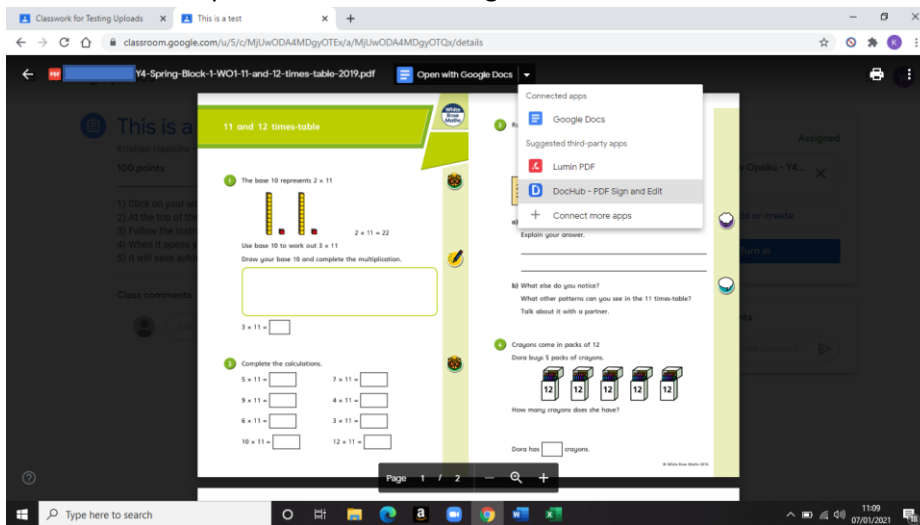


How to edit a PDF document on the Google Classroom

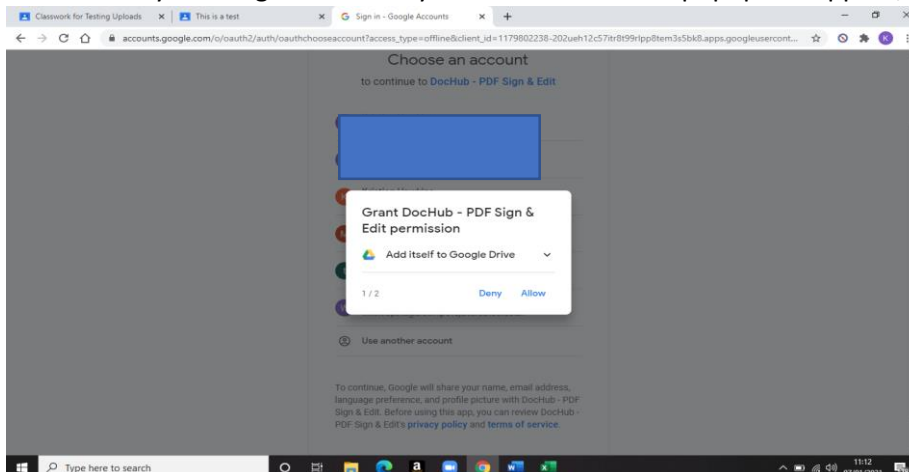
- 1) Log in to your account and select the work your teacher has set.
- 2) You will need to select the file on the right hand side.



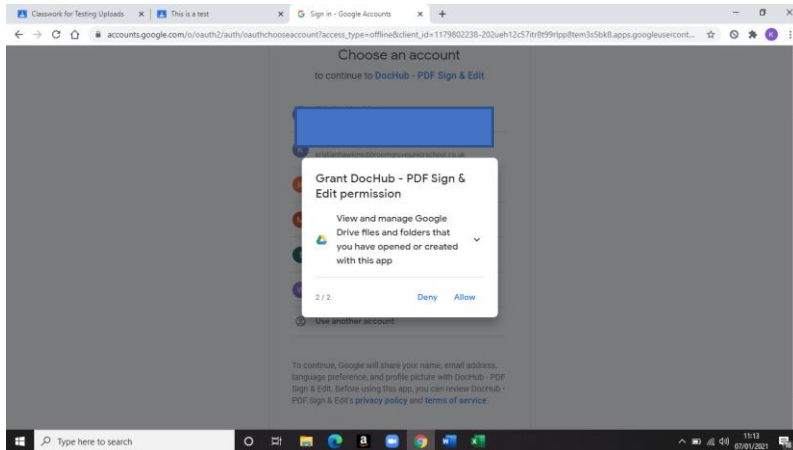
- 3) Once you have clicked on it the document should appear. You will need to select 'Open with' and choose the option 'DocHub – PDF Sign and Edit.'



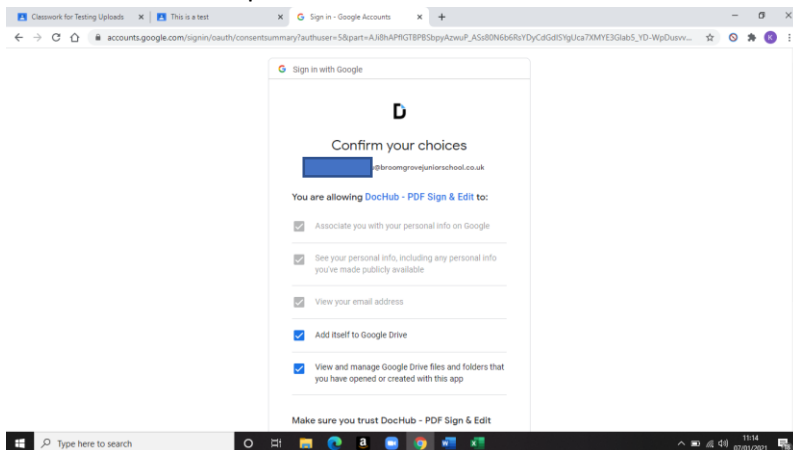
- 4) This will ask you to sign in – select your account and this popup will appear, click allow:



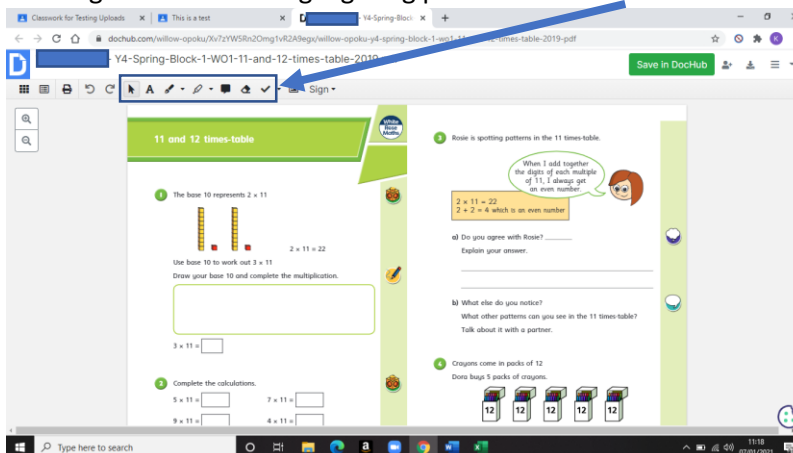
5) This will then appear, click allow:



6) It will then ask you to confirm your choices, please check all of the choices and scroll down to select the allow option:



7) This will then open the document, here you are able to edit the worksheet by adding text, drawing freehand and highlighting parts of the text.



8) The edits will save automatically – to upload the completed work close the tab and click 'Turn in'